

DEVELOPMENT APPEAL BOARD

Box 5605 High River, Alberta T1V 1M7
Phone: 403-652-2341 Fax: 403-652-7880
Appeals@FoothillsCountyAB.ca

June 8, 2021

[REDACTED]

Dear Sir/Madam:

RE: Development Permit Application: 21D 053
Landowner: 1651993 Alberta Ltd.
Applicant: Township Planning and Design Inc.
Appellants: Calvin and Dianne Harvey
Legal: PTN: NW 21-21-29 W4M

Appeal against the Approval of Development Permit 21D 053 for an: Intensive Vegetation Operation and Agricultural Processing and Distribution.

There has been an appeal received against the Approval of the above-noted application for an Intensive Vegetation Operation and Agricultural Processing and Distribution on NW 21-21-29 W4M; therefore, it is going forward to the Development Appeal Board. **The hearing is scheduled for Thursday, June 24, 2021 at 1:00 PM.**

In accordance with instructions from the Development Appeal Board, we are notifying all landowners within one-half mile to the subject quarter section by mail and advertising the appeal hearings in one issue of the Western Wheel in order to give any affected individual an opportunity to make known any comments regarding the proposal.

In response to the current COVID-19 public health restrictions and the closure of our administration building, Foothills County has implemented procedural changes; all appeal board hearings will now be conducted by way of electronic communications using the Zoom video conferencing platform. You or your agent should be present to answer any questions the Development Appeal Board may have, so we have developed options for you to take part online via Zoom, by conference call, by email, or by submitting a letter. Appeal Board Hearings will also be live streamed on YouTube; you can access the link from our website at FoothillsCountyAB.ca.

IMPORTANT: To participate **you must pre-register by 4:30 PM on Tuesday, June 22, 2021.** Please refer to the enclosed instruction sheet for details on how to register.

The application file will be available for viewing on our website at FoothillsCountyAB.ca. An electronic copy will be made available upon request. Please contact the file manager, Development Officer Brenda Bartnik should you have any questions.

Yours truly,
FOOTHILLS COUNTY

[REDACTED]
Felicia Fairweather
Development Appeal Board Clerk
FF/Encl.

Participation in hearings may be conducted using one of the following methods:

1. MAKE YOUR PRESENTATION TO THE BOARD VIA ZOOM

In order to participate, you must first register by email to appeals@foothillscountyab.ca and include the following information:

- **Name of Applicant, Application, or File Number, and Date/Time of the of the Appeal Board Hearing(s) you are attending**
- **Your Name** (you must use the same spelling when registering and when signing in)
- **Email address**
- **Phone number** (for contact purposes in case there are technical difficulties during the hearing)
- **Your purpose for attending** (i.e. appellant, agent, neighbouring landowner in support of, or in opposition to, the application, etc.)

Deadline for registration is 4:30 P.M. on Tuesday, June 22, 2021. Late registrations will not be accepted. Once registered, an email with detailed instructions will be sent to you within 48 hours of the scheduled hearing date and time.

2. MAKE YOUR PRESENTATION TO THE BOARD VIA CONFERENCE CALL

In order to participate via Conference Call, you must first register by email to appeals@foothillscountyab.ca and include the following information:

- **Name of Applicant, Application, or File Number, and Date and Time of the of the Appeal Board Hearing(s) you are attending**
- **Your Name** (you must use the same spelling when registering and when signing in)
- **Email address**
- **Phone number** (for contact purposes in case there are technical difficulties during the hearing)
- **Your purpose for attending** (i.e. appellant, agent, neighbouring landowner in support of, or in opposition to, the application, etc.)

Deadline for registration is 4:30 P.M. on Tuesday, June 22, 2021. Late registrations will not be accepted. Once registered, an email with detailed instructions will be sent to you within 48 hours of the scheduled hearing date and time. Conference calls will only be accepted from those persons who have completed the Registration process.

3. MAKE YOUR PRESENTATION TO THE BOARD VIA EMAIL

Hearings will be live streamed and can be viewed via YouTube. Before and during the hearing, comments for the Board's consideration can be sent by way of email to appeals@foothillscountyab.ca. Please include the following information:

- **Name of Applicant, Application, or File Number, and Date and Time of the of the Appeal Board Hearing(s) you are making comment on**
- **Your Name** (you must use the same spelling when registering and when signing in)
- **Email address**
- **Phone number** (for contact purposes in case there are technical difficulties during the hearing)
- **Your purpose for attending** (i.e. appellant, agent, neighbouring landowner in support of, or in opposition to, the application, etc.)

Emails must be received prior to the close of the hearing. Emails received after the hearing is closed will not be considered by the Board.

4. MAKE YOUR PRESENTATION TO THE BOARD VIA LETTER

If you are unable to participate electronically, you may submit a letter in advance of the appeal board hearing. Letters must be received a minimum of 2 days prior to the scheduled appeal hearing date. Letters can be submitted by email to appeals@foothillscountyab.ca, Fax (403)652-7880, by regular mail to Foothills County, Box 5605 High River, Alberta T1V 1M7, or dropped off in the mailbox at the front door of the Foothills Administration Building. Letters must include the following information:

- **Name of Applicant, Application, or File Number, and Date and Time of the of the Appeal Board Hearing(s) you are making comment on**
- **Your Name** (you must use the same spelling when registering and when signing in)
- **Email address**
- **Phone number** (for contact purposes in case there are technical difficulties during the hearing)
- **Your purpose for attending** (i.e. appellant, agent, neighbouring landowner in support of, or in opposition to, the application, etc.)

Letters must be received prior to the close of the hearing. Letters received after the hearing is closed will not be considered by Council. **Please note that all submissions will be considered to be part of the file, which can be viewed by the public at any time.**